

**NJ ASID Meeting Minutes**  
**February 5, 2018**  
**2:00 pm - 3:00 pm**

**ZOOM Video Conference Call**

The President called the meeting to order: 2:07 pm

Roll Call: Joan, Elliot, Celeste, Katie, Bruce (via phone), Sandy, Anna Maria (via phone), Val, Holly & (Administrator, Tara Pazinski)

Motion to approve Minutes from 12/28/17 was made, seconded and approved.

President's Report:

Advised of design opportunity for Whole House Design in Lakewood

Financial Report:

- Finished bank reconciliation in QuickBooks
- Question regarding Chapter attorney invoice, President will send attorney a letter.
- Quarterly report filed with National HQ

Directors Reports:

At-Large:

- Community Service Committee - Board to review a letter for Behavioral Health Care in Marlboro.
- DEA email blast Call for Entries being finalized - entries start February 12
- Keep board aware of updates in legislation/coalition

Professional Development:

- NCIDQ presentation at Kean University being developed
- Craft an email blast to membership highlighting expiration of NCIDQ track (those with less than 60 design credit education)

Programs:

- Successful S4D event on 1/30/2018 at Window Treats & Fabricland-Metropolitan
- Working on confirming upcoming events/info

Marketing:

- Design Experience - discussion regarding non-charity status as per National requirements, extending the time frame and promoting it in designNJ magazine. Discussed a sponsorship
- Noted, as per Procedures, Committee Chair limit is two years. Committee Chair may move to Advisor and/or Committee Member.

Membership:

- Need for a Message from the President for anyone who expressed an interest in the Chapter at an event.

Student Affairs:

- Great event at triSpace Interiors, very proactive committee working hard on setting up monthly Student & Emerging Professional events.
- Next event is Feb. 22 at J&S in Morristown.
- Discussed Student Career Day for October at Brookdale

SRB

- Thanked Board for voting to send her to Los Angeles for SCALE

President-Elect:

- Legislation - Two Past-Presidents considering Co-chairing
- Trade Show - Sept 12th (13th & 17th as back up dates) Keynote speakers being considered / contacted. Event is returning to Liberty Science Center. Working on Group of CEU's in the a.m.
- Theme: Design IT (Inspire, Innovate, Inform with Tools, Technology and the Trade) - waiting on contracts & quotes from L.S.C. and pipe and drape vendors

New Business:

- Brick & mortar received (2) proposals
- Will send opportunity advice again, need (3) proposals as per procedures

Next board meeting: March 5th at Kitchens Elite in Westfield at 4:00 pm

Adjournment: 3:10 pm - motion to adjourn was made, seconded and approved