## January Board Meeting Agenda

January 14, 2020  
Location: Exceptional Flooring Concepts

<table>
<thead>
<tr>
<th>Time</th>
<th>Agenda Item</th>
<th>Duration</th>
<th>Presenter</th>
</tr>
</thead>
<tbody>
<tr>
<td>4:00 pm</td>
<td>Call to Order/President’s Message</td>
<td>25 min</td>
<td>S. Cabelis</td>
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<td></td>
<td>Approval of December Minutes</td>
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<td>Nominations Committee Report</td>
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<td>Discuss New SRB Term</td>
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** Only address topics for board discussion. Updates should all be in board reports.  
EACH DIRECTOR SHOULD DISCUSS COMMITTEE, BUDGET AND LINE ITEMS.

### Directors Reports:

NTR = Nothing to Report

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<tbody>
<tr>
<td>4:25 pm</td>
<td>Financial Report</td>
<td>10 min</td>
<td>C. Farra</td>
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<td>Review of current financial actuals</td>
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<tr>
<td>4:35 pm</td>
<td>President-Elect</td>
<td>15 min</td>
<td>T. Fiori</td>
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<td>Trade Show - Update</td>
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<td>DEA - Report</td>
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<td>Leadership Experience (Arizona)</td>
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<tr>
<td>4:50 pm</td>
<td>At-Large</td>
<td>10 min</td>
<td>S. Barbieri</td>
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<td>Community Service - NTR</td>
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<td>(GPA) Legislative - NTR</td>
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<td>NCIDQ Prep - Report</td>
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<tr>
<td>5:00 pm</td>
<td>Professional Development</td>
<td>10 min</td>
<td>V. Liberato</td>
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<td>Programs - Report</td>
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<td>Historical Preservation - Update on May trip</td>
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Continuing Education - No Report

5:10 pm  **Communications**  20 min  L. Kitson
ASID NJ Mission Statement
Newsletter - No Report - Prospective Blueprint Contract Update
Marketing - Vacant/No Report

5:30 pm  **Membership**  5 min  C. Sacks
Membership Development - No Report
Emerging Professionals & Student Affairs - No Report
IP Steering - NTR

5:35 pm  **New Business**
Process and job description handbook to compliment Chapter Procedures (LK)
Revisit New surcharge for walk-ins at programs
Revisit Revisions to Procedures (K. Topjian)

Wording for role of PE and Chair in regards to Trade Show (TF)

Next Board Meeting: February 11, 2020 - Zoom Video Conference

6:00 pm  **Adjournment**